

**Zephyr Independent School District**  
Parent and Student Laptop Agreement



**2023-2024**

## **Terms of the Laptop Loan**

### **Title**

Legal title to the property is to Zephyr ISD and shall at all times remain to the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this Agreement.

### **Loss or Damage**

If the property is damaged, lost or stolen, you are responsible for the reasonable cost of repair or its fair market value on the date of loss. Loss or theft of the property must be reported to the District by the next school day after the occurrence. A table of estimated pricing for a variety of repairs is included below. Seniors must clear all records and pay all fees before participating in graduation ceremonies.

### **Repossession**

If you do not timely and fully comply with all terms of this Agreement, including the timely return of the property, the District shall be entitled to declare you in default and come to your place of residence, or other location of the property, to take possession of the property.

### **Term of Agreement**

Your right to use and possession of the property terminates not later than the last day of the school year unless earlier terminated by the District or upon withdrawal from the District.

### **Appropriation**

Your failure to return the property in a timely manner and the continued use of it for non-school purposes without the District's consent may be considered unlawful appropriation of the District's property.

### **Use & Fees**

- The student will be charged the Fair Market Value of the laptop if lost, deliberately damaged or vandalized.
- Seniors must clear all records and pay all fees before participating in graduation.
- Students/Parents are responsible for reasonable cost of repair for deliberately damaged laptops (see Repair Pricing chart)

Table of Estimated Repair Pricing (Actual Cost)	
Description of Repair/ Replacement	Damage Costs
Broken Screen (LCD)	\$40.00
Damaged / Lost Power Supply (Charger)	\$30.00
Damaged / Lost Battery	\$50.00
Abandonment Fee	\$15.00
Replacement Sleeve / Cover	\$15.00
Lost / Destroyed Laptop	\$200.00

### No Payment/Refusal to Pay

- Classroom laptop should be available for use
- If no classroom laptop is available, check out as needed

Upon proof of financial hardship, the administration may elect to create a payment plan for the student / parent to pay out fees over time.

### No Loaning or Borrowing Laptops

- Do not loan laptops or other equipment to other students.
- Do not borrow a laptop from another student.
- Do not share passwords or usernames with others.

### Transporting Laptops

- Laptops must be transported in school-provided sleeves.
- Laptops do NOT have to be shut down (turned off) between classes.
- Laptops can be left on around the clock.
- **Batteries must be fully charged prior to arriving at school each day.**

### Internet Safety Tips for Parents

- LOCATION: The Laptop should be in a central location in the home where you can see it and monitor use.
  - You should be able to see their computer screen while they are online.
  - If they take the Laptop to other friends' homes, talk with their parents about how they monitor online access.
  - Spend time with your children online. Have them teach you about their favorite online destinations.
- MONITOR: Monitor your child's computer use. Limit Internet, email, instant messaging, and chat room access.
  - Make sure you know where your child is going online, where he/she's been, and with whom.
  - Closely monitor your child's participation in any chat room.
  - Make sure you understand how your children are using the computer, what websites they are visiting, and who they are communicating with online.

### **Student Pledge for Laptop Use**

1. I will take good care of my laptop.
2. I will never leave my laptop unattended.
3. I will know where my laptop is at all times.
4. I will charge my laptop battery daily.
5. I will keep food and drinks away from my laptop
6. I will always use my school provided carrying case when transporting my laptop.
7. I understand that my laptop is subject to inspection at any time without notice and remains the property of Zephyr ISD.
8. I agree to pay for the replacement of laptop equipment in the event any of these items are intentionally damaged or lost.

By signing the “*STUDENT DEVICE CHECKOUT AGREEMENT*” form, you are agreeing to the terms of this document (*Parent and Student Laptop Agreement*).