**Board of Trustees Meeting Minutes**

**Zephyr I.S.D.**

**October 21st, 2019**

A regular meeting of the board of trustees of the Zephyr I.S.D. was be held on

**October 21st, 2019** beginning at 7:21 P.M., in administration building at 11625 CR 281, Zephyr, Texas.

1. Call to Order
2. Roll Call

In attendance – John Rockafellow, Jana Primrose, John Miller, Torrey McClain, April Reedy, and John Moody-absent. Travis Allen absent.

1. Invocation
2. Pledge of Allegiances
3. Public comments and/or audience participation – no comments

CONSENT AGENDA – Action Item

1. Motion made by Jana Primrose and seconded by April Reedy to approve minutes from the September 16th, 2019 Board Meeting. Motion passed unanimously by all members present.
2. Motion made by Jana Primrose and seconded by John Miller to pay bills beginning with 5994 and ending with 6127 with voids on check number 5994, 6028, and 6077. Motion passed unanimously by all members present.

REGULAR AGENDA – Action Item

1. Motion made by April Reedy and seconded by Torrey McClain to accept Travis Allen’s resignation from the Board. Motion passed unanimously by all members present.
2. Motion made by John Miller and seconded by Torrey McClain to appoint Joe Thomas to the vacant position on the Board. Motion passed unanimously by all members present.
3. There are no transfers as this time.
4. Motion made by Jana Primrose and seconded by John Miller to approve the quarterly investment report as presented by the Superintendent. Motion passed unanimously by all members present.
5. Motion made by Jana Primrose and seconded by Joe Thomas to amend the 199-5812 revenue from $1,792,750 to $1,900,000 based on attendance. Motion passed unanimously by all members present.
6. Discussed and reviewed the pay increases based on HB 3 with no action taken.
7. Motion made by Jana Primrose and seconded by John Miller to recess the open meeting for the purpose of holding an Open Hearing to discuss the Financial Integrity Rating System of Texas (FIRST) report for the 2018-2019 school year. Motion passed unanimously by all members present. After discussion the Board President reconvened the meeting.
8. Motion made by John Miller and seconded by Torrey McClain to approve the 2019-2020 District Improvement Plan as presented by the Principal. Motion passed unanimously by all members present.
9. Reviewed and discussed Nicotine Policy as presented. Board members will keep the policy and will take action on it next month in November.
10. Discussed the recent TASB convention and topics discussed.
11. Discussed the security updates and things that are coming up.
12. Discussed current student discipline policies and review the Student Code of Conduct.
13. Entered executive session: 8:40 PM

Exited executive session: 11:27 PM

1. FUTURE BUSINESS –transfers, current pay scale, security, nicotine policy, TASB convention, student discipline

ADJOURNMENT – Motion made by Jana Primrose and seconded by Joe Thomas to adjourn at 11:32 pm. Motion passed unanimously by all members present.

1. JOHN ROCKAFELLOW PRESIDENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. JOHN MILLER
3. APRIL REEDY SECRETARY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. JOHN MOODY
5. JANA PRIMROSE DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. TORREY MCCLAIN
7. JOE THOMAS