

New User Parent Portal: The registration process is self-administered, which means that the parent chooses his user name and password. The parent must have at least one valid student portal ID. **Your student should have provided you with a letter from the school detailing their individual Portal ID number.**

<https://zephyr.tx.txeis15.net/txConnect/Login.aspx>

txConnect Login

Click New txConnect User

This page allows you to create a parent/guardian txConnect account.

Although you can create a txConnect account, you cannot access any student data until you add a student to your account. To add a student, you must provide at least one valid student portal ID, which you will get from your student's campus. You must have a valid student portal ID for every student you want to add to your account.

At any point during the registration process, you can click **Previous** to return to a previous step in the registration process.

Step 1 - User Info:

Registration

Help

User Info - Step 1 of 3

Please provide a user name, password, and e-mail.

User Name:
Must be between 6 and 25 alpha-numeric characters. (example: ABC5555)

Password:
Must be between 8 and 25 characters; must contain at least 3 of the following character types: uppercase, lowercase, numeric, punctuation.

Confirm Password:
Password must match entry in password field exactly. (case sensitive)

E-mail:
Must be a valid e-mail address format. (example: name@name.com)

Confirm E-mail:

A verification email will be sent to the address provided here. Please supply the given code in that email, in the MyAccount page under the Email Address section, to access the features listed below.

Your email address is required if:

- You are new to the district and you are registering a new student.
- You wish to update your existing students' enrollment information.
- You wish to receive attendance or grade alerts.

Next

User Name	<p>Type a user name that will identify you when you log on to txConnect, such as a combination of letters from your first and last name.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • 6-25 characters • Unique (i.e., not used by anyone else in the district) • <i>Not</i> case-sensitive (i.e., it <i>does not</i> matter if you type uppercase or lowercase letters)
Password	<p>Type a password that you will use when you log on to txConnect.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • 8-25 alphanumeric characters • A combination of the following: uppercase, lowercase, numeric, and/or punctuation (e.g., aBcd*1234) • Case-sensitive (i.e., you must always type it exactly as it is entered here, including uppercase and lowercase letters)
Confirm Password	<p>Retype the password to confirm that you typed it as intended.</p>

The following two email fields are only displayed if email support has been set up by the district.

E-mail	<p>Type your current email address.</p> <ul style="list-style-type: none"> • Your email address must be entered in a valid format (e.g., name@domain.com). • You cannot enter an email address that is already in use.
Confirm E-mail	<p>Retype the email address to confirm that you typed it as intended.</p>

Click **Next**. If you entered the data correctly, the Step 2 page is displayed.

Also, if you entered your email address, you will receive an email message at that address containing a verification code. Later, you will need to type (or copy/paste) that verification code in order to verify your email address.

Step 2 - Hint Questions:

Registration

Hint Question - Step 2 of 3

Select a question and enter an answer to help you retrieve your password if it is lost.

Question:

Answer:

[Previous](#)

[Next](#)

Question	Select a question to which you will provide an answer. This question will be asked in the event that you lose your password.
Answer	Type the answer to the question. You will be required to answer the question correctly in order to recover your password. Be sure to select a question for which you will easily remember your answer. IMPORTANT: The answer is case-sensitive (i.e., you must always type it exactly as it is entered here, including uppercase and lowercase letters).

Click **Next**. If you entered the data correctly, the next Registration page is displayed.

Step 3 - Verify Email Address and Add Students:

A message indicates that your account was created.

Registration  Help

Your account has been created. Please **click 'Complete'** to skip the below steps and log into your account.

Verify Email Address (optional)
You should receive an email message containing a verification code. Please enter that code here:
Your email address is required if you wish to receive alerts, edit existing student registration information, or, to enroll a new student in the district.

Verification Code:

Add Students (optional)
Please provide a Student Portal ID and birth date for each student you wish to add.
If you do not add a student at this time, you may add one in your profile later.
If you are new to the district, please skip this step by clicking the Complete button below. Your Portal ID will be given to you by your students' campus.

Student Portal ID:

Added Students
(none)

Student Birth Date: Enter date in MM/DD/YYYY format.



Under *Verify Email Address (optional):**

If you entered a valid email address on Step 1, you should have received an email message in your inbox with a code allowing you to verify your email address.



Verification Code	<p>Copy-paste the verification code that was sent in the email message.</p> <div style="border: 1px solid #ccc; padding: 10px; background-color: #f9f9f9;"> <p>Verify Email Address (optional)</p> <p>You should receive an email message containing a verification code. Your email address is required if you wish to receive alerts, edit</p> <p>Verification Code: <input type="text" value="krgfxCr2DbqXFckQ"/> <input type="button" value="Verify Code"/></p> </div>
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Click **Verify Code**.

If the correct code was entered, "Verification Successful" is displayed.

Under ****Add Students (optional)****:

Skip this step for now if you are enrolling a new student in the district. Your student's portal ID will be provided by the campus at a later time.

Click **Complete** to continue to the [My Account](#) page.

Student Portal ID	<p>Type the student portal ID provided by the student's campus. If you do not have this ID, you must contact the campus to get the ID. You cannot add a student without entering a valid student portal ID.</p> <p>The ID is case sensitive and must be entered exactly as it appears (example: qbQgk3qAs2z).</p>
Student Birth Date	<p>Type the student's complete birth date. The date entered here must match the birth date in the student's record at the campus. You cannot continue without entering the correct birth date.</p>

Click **Add**.

Your student's name appears under **Added Students**.

Repeat the steps to add another student, or click **Complete** to continue to the [My Account](#) page.